

SUMMARY OF RIGHTS FOR SAFER HOMES

Landlords (owners of the building or someone working for them to rent residences) are required under Illinois law to give this summary to all Illinois housing tenants as the first page of their written lease, whether the lease is new or a renewal. Access, download, or translate this summary on the Illinois Department of Human Rights website at dhr.illinois.gov/safer-homes.

If you or a member of your household are a survivor of domestic violence, dating violence, sexual assault, or stalking, you have special rights relating to your housing to make you safer.

- 1) Under the Illinois Safe Homes Act, you have the right to end your lease early and not pay future rent when you move from your rental place because of a threat of domestic violence or sexual violence.
 - To end your lease early, you must give written notice that you are leaving to your landlord before or within three days of permanently leaving (for example, by removing all of your belongings and turning over your keys to the landlord or property manager) or have left your rental place because you are under an imminent threat of domestic violence or sexual violence there. You can also end your lease early by written notice and documentation because sexual violence occurred at your rental place within the last 60 days or later, if circumstances prevented you from telling the landlord sooner.
 - You are responsible for paying rent for the period prior to providing written notice and then permanently leaving, but you are not responsible for future rent after that and cannot be charged an “early lease break fee.” Your landlord should also return your security deposit if there is no previous unpaid rent or damage to your rental place beyond normal wear and tear.
- 2) You also have the right to change your locks to prevent further domestic violence or sexual violence at your rental place.
 - To exercise this right, you need to provide written notice to the landlord that you are under an imminent threat of domestic or sexual violence; the landlord must change or give you permission to change the locks within 48 hours of your notice, at your reasonable expense. If your landlord does not change the locks within 48 hours, you can change the locks and give your landlord the new key within 48 hours.
- 3) Your landlord will be liable to you for your actual damages up to \$2,000 and reasonable attorney’s fees if they disclose to a prospective landlord that you used the Safe Homes Act or share any information you provided when using the Safe Homes Act.

Learn more about the Safe Homes Act (765 ILCS 750) from Illinois Legal Aid at ilao.info/dvleases

Each tenant acknowledges receipt of this Page 1 of this Summary by signing below and should retain a copy for their records. See also and Sign at bottom of p. 2-4.

Printed Name: _____ Signature: _____ Date: _____

Printed Name: _____ Signature: _____ Date: _____

4) If your landlord tries to evict you, and the eviction is based upon you or a household member experiencing domestic violence, dating violence, sexual assault, or stalking, you may be able to stop the eviction.

You cannot be evicted solely because:

- You or your household members are a victim of an actual incident of domestic violence, dating violence, sexual assault, or stalking
- You or your household members received threats of domestic violence, dating violence, sexual assault, or stalking
- Criminal activity in the form of domestic violence, dating violence, sexual violence, or stalking against you or a member of your household
- You did not knowingly consent to a person entering your rental place that the landlord had barred, or if the barred person is permitted by court order to enter your rental place

When asserting any of these defenses to eviction you must provide at least one form of evidence of your status (such as medical, court or police records, or a statement from a victim services organization that you sought help from).

The landlord may still be able to evict you if they prove that your continued presence in your rental place poses an actual and imminent threat to others there.

It is recommended that you seek legal assistance if facing an eviction action.

5) A landlord cannot discriminate against you under the Illinois Human Rights Act because you have an order of protection, a stalking no contact order, or a civil no contact order.

The Illinois Human Rights Act protects against discrimination, harassment, and retaliation in housing based on certain protected categories. A housing provider cannot refuse to rent to you, refuse to make repairs, or charge you additional fees because you have protections under any of the above court orders. Possible remedies include your actual damages and attorney's fees. If you are using a federal housing subsidy, you have additional protections under the Violence Against Women Act (VAWA) (42 U.S.C. Ch. 136, Subchapter III), which prevents housing providers from denying housing due to domestic violence, dating violence, sexual assault, and stalking.

Each tenant acknowledges receipt of this Page 2 of this Summary by signing below and should retain a copy for their records. See also and Sign at bottom of p. 3-4.

Printed Name: _____ Signature: _____ Date: _____

Printed Name: _____ Signature: _____ Date: _____

You can file a charge of housing discrimination with the Illinois Department of Human Rights within one year after the discrimination occurred or with the appropriate circuit court not later than two years from the date of the last discrimination.

For more information on filing a charge of housing discrimination under the Illinois Human Rights Act, visit dhr.illinois.gov/filing-a-charge/housing

- 6) Illinois prohibits counties and municipalities from creating or enforcing laws that penalize tenants who are survivors of domestic violence or sexual violence when they (or their landlord) contact police or other emergency services to prevent or respond to this conduct.

Illinois does not allow counties or municipalities to create or enforce laws that penalize tenants for:

- (1) Calling the police or emergency services to prevent or respond to domestic violence or sexual violence;
- (2) Incidents of domestic or sexual violence against a tenant, their household member, or guest at your rental place; or
- (3) Criminal activity at your rental place that is related to domestic violence or sexual violence.

If you are penalized by being evicted, terminated from your housing, or otherwise assessed fees or fines, you may file a complaint in circuit court under Section 1-2-1.5 of the Illinois Municipal Code (65 ILCS 5) & Section 5-1005.10 of the Illinois Counties Code (55 ILCS 5)

- 7) Utility companies are required to defer the initial credit and deposit requirements for a period of 60 days for a residential customer or applicant who is a victim of domestic violence

To exercise this right under Section 8-201.6 of the Public Utilities Act (220 ILCS 5/8-201), provide evidence of the domestic violence from an order of protection, a certifying letter from a medical provider or domestic violence shelter, or law enforcement personnel.

- 8) Please note that if you apply for or reside in federally subsidized housing there are additional housing rights under the Federal Violence Against Women Act (VAWA) relating to domestic violence, sexual assault, dating violence, and stalking.

Each tenant acknowledges receipt of this Page 3 of this Summary by signing below and should retain a copy for their records. See also and Sign at bottom of p. 4.

Printed Name: _____ Signature: _____ Date: _____

Printed Name: _____ Signature: _____ Date: _____

Below is a list of free legal service providers:

Ascend Justice – Legal aid organization that provides free legal representation to survivors of gender-based violence who need to break their lease or change their locks under the Safe Homes Act. Go to ascendjustice.org/finances-housing

CARPLS – Legal hotline helps low and moderate-income residents of Cook County with free legal advice and referrals to legal organizations. CARPLS provides assistance to tenants facing eviction; helps survivors with Safe Homes Act letters; and covers private and all types of subsidized housing.

- Go to carpls.org/services/cook-county-hotline
- CARPLS Legal Hotline: (312) 738-9200

Cook County Legal Aid for Housing and Debt Hotline - Provides free legal assistance for tenants facing eviction in Cook County.

- (855) 956-5763.

Eviction Help Illinois – Provides free legal help for Illinois residents facing an eviction.

- Go to evictionhelpillinois.org

Illinois Legal Aid Online – Provides free legal information and resources in English and Spanish, including easy legal forms, sample letters and referrals to legal aid organizations.

- Go to illinoislegalaid.org

Land of Lincoln Legal Aid – Legal aid organization that provides free legal representation to survivors under the Safe Homes Act and has an eviction hotline. Land of Lincoln Legal Aid has five offices and four satellite offices that serve 65 counties throughout central and southern Illinois.

- Go to lincolnlegal.org/apply-for-legal-services
- Eviction Hotline: (855) 601-9474
- Other housing issues, call Legal Advice and Referral Center: (618) 394-7300

Legal Aid Chicago – Legal aid organization that provides free legal representation for low-income renters in Chicago and suburban Cook County. Legal Aid Chicago has a Fair Housing Project and is a HUD enforcement agency. Legal Aid Chicago provides assistance with housing issues including: subsidized housing; breaking a lease or changing locks under the Safe Homes Act; and eviction defense.

- Go to legalaidchicago.org/get-help
- Fair Housing Intake Line: (312) 423-5909

Life Span – Legal aid organization that provides free legal services to survivors of domestic violence and sexual assault who need to break their lease or change their locks under the Safe Homes Act. Life Span provides services to survivors in Chicago and suburban Cook County.

- Go to life-span.org/get-help
- Legal assistance: (312) 408-1210

North Suburban Legal Aid Clinic – Legal aid organization that provides free legal representation for low-income renters in Lake County and north suburban Cook County who are facing eviction, need to break a lease under the Safe Homes Act, or have other landlord/tenant issues. Go to nslegalaid.org/get-help/housing

Prairie State Legal Services – Provides free legal assistance to survivors under the Safe Homes Act. Prairie State Legal Services has 11 offices located in Bloomington, Galesburg, Joliet, Kankakee, Moline, Ottawa, Peoria, Rockford, Waukegan, West Suburban (West Chicago) and Woodstock.

- Go to pslegal.org/How-To-Get-Started
- Domestic Violence Line: (844) 388-7757

Each tenant acknowledges receipt of this Page 4 of this Summary by signing below and should retain a copy for their records. Sign this last page 4 and keep this summary.

Printed Name: _____ Signature: _____ Date: _____

Printed Name: _____ Signature: _____ Date: _____



2025 MODEL CHICAGO APARTMENT LEASE GUIDE

Chicago landlords, this Guide will help you customize the Domu 2025 Model Chicago Apartment Lease (the “Lease”) to suit the specific deal that you struck with your new tenant. Neither this Guide nor the Lease are designed for your particular leasing situation, and as such, these documents are not offered as legal advice. Domu encourages landlords and tenants to consult an attorney before using the Lease.

Chicago Use Only. Cook County, the City of Evanston, and the City of Chicago have each enacted their own ordinances to govern the relations between landlords and tenants. Because penalties for non-compliance can often be severe, landlords should not use this lease for properties located outside the Chicago city limits.

CRLTO. This Lease is designed to comply with Illinois statutes and the Chicago Residential Landlord Tenant Ordinance (“CRLTO”), which can be found in Chapter 5-12 of the Chicago Municipal Code. The CRLTO does not apply to every residential lease, but most apartments are subject to the ordinance. The exceptions include, but are not limited to, owner-occupied buildings with six units or less, units in hotels, motels, and inns, and units provided by an employer to an employee. Some provisions of the ordinance nonetheless apply to owner-occupied buildings with six units or less (*i.e.*, an exception to the exemption), so landlords at these properties should consult the CRLTO to understand their legal obligations, even if most of the provisions of the CRLTO do not apply to the tenancy.

The laws governing landlord-tenant relations in Chicago have been rapidly changing in recent years, so Domu offers the following limited, non-exhaustive update to Illinois law to help landlords stay abreast of the new developments:

2025 Security Deposit Interest Rate Summary. The CRLTO requires that the latest Security Deposit Interest Rate Summary be appended to any lease or lease renewal. The security deposit interest rate is set at 0.1% from January 1, 2025, through December 31, 2025. The CRLTO requires landlords to pay interest accrued on monies held for six months or more not later than thirty days after the end of each twelve-month rental period. Any failure to pay that interest, regardless of the amount, can subject the landlord to the return of the security deposit in full plus damages equal to two times the deposit, interest, attorneys' fees, and court costs.

Fair Notice Ordinance. Enacted in July 2020, the Fair Notice Ordinance requires landlords to provide tenants with minimum lead times prior to either terminating a tenancy or raising the rent, and it also allows tenants a one-time right to halt an eviction prior to the entry of an eviction order by paying all back rent due plus the landlord's court costs (but not its attorneys' fees). Specifically, landlords must provide thirty days' notice if the tenant has lived in the dwelling unit for less than six months, sixty days' notice if the tenant has lived in the dwelling unit for at least six months but less than three years, and 120 days' notice if the tenant has lived in the dwelling unit for more than three years. There are a few exceptions, however. The Fair Notice Ordinance does not apply if the eviction process has begun due to nonpayment of rent or another breach of the lease, and, in cases where the tenant seeks to halt an eviction, it does not apply if the apartment is located in an owner-occupied building of six units or less. Please consult the ordinance for details.

Coronavirus Aid, Relief, and Economic Security (CARES) Act. Under Section 4024(c) of the federal CARES Act (15 U.S.C. § 9058), landlords of a “Covered Dwelling” or a “Covered Property,” as defined in the Section 4024 of the Act, are required to provide tenants with at least thirty days' notice prior to terminating a tenancy for any reason. “Covered Dwellings” and/or “Covered Properties” are rental units in properties that participate in federal assistance programs or federally subsidized housing programs or have a “federally backed mortgage” (which includes FHA, USDA, VA, Fannie Mae, and Freddie Mac mortgages). Whether this notice requirement expires with the CARES Act eviction moratorium remains an open issue, so landlords are strongly encouraged to consult with an attorney before acting.



2025 MODEL CHICAGO APARTMENT LEASE

DISCLAIMER: This form lease is not legal advice. It is provided as general guidance for residential leasing within the City of Chicago. Domu encourages landlords and tenants to consult an attorney before using this form. State and local laws regulating residential leasing are subject to change. Landlords seeking CRLTO compliance must include the appended attachments.

LEASED PREMISES						
Address	Unit	City	State	Zip	Parking #	Storage #

LEASE DATE	LEASE TERM	PREPAID RENT	CONCESSION(S) GRANTED
	Start: End:		

MONTHLY RENT	UTILITIES PROVIDED BY LANDLORD	NON-REFUNDABLE FEE(S)	SECURITY DEPOSIT(S)
Rent: Pet Rent: Parking Fee:	<input type="checkbox"/> Electricity <input type="checkbox"/> Gas <input type="checkbox"/> Internet <input type="checkbox"/> Cable <input type="checkbox"/> Other:	Move-in: Move-out: Pet Fee: Condominium Association Fee:	Unit: Pet:

TENANT(S)	LANDLORD
Name(s): _____ _____ Address: _____ Unit: _____ City: _____ State: _____ Zip: _____ Cell Phone: _____ Work Phone: _____ Email: _____	Name(s): _____ _____ Address: _____ City: _____ State: _____ Zip: _____ Cell Phone: _____ Work Phone: _____ Email: _____

TENANT EMERGENCY CONTACT	MANAGEMENT COMPANY/LANDLORD'S AGENT
Name: _____ Address: _____ _____ Phone: _____ Relation: _____	Company Name: _____ Contact Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Email: _____

FINANCIAL INSTITUTION HOLDING SECURITY DEPOSIT	PET(S)
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Name: _____ Address: _____	_____
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1. **Rent.** Tenant shall pay to Landlord's Agent or, if none, to Landlord, by check, money order, direct debit, or online payment, all monthly Rent, including *Pet Rent* and *Parking Fee*, if any, at the address specified herein (or to such other address specified by Landlord in writing), in advance, on or before the *Start Date* and each monthly anniversary of the *Start Date* during the *Term*. All sums due and payable under this *Lease* shall be considered Rent and shall be paid in the same manner as monthly Rent. Rent shall be deemed paid on the date actually received. If Tenant fails to make any full payment of Rent within five calendar days from the date due, such Rent shall be increased by the amount of the *Late Fee*, which shall not exceed \$10.00 per month for the first \$500.00 in Rent plus five-percent of the amount by which the Rent exceeds \$500.00. Tenant agrees to pay Landlord \$50.00, upon demand, each time a Rent check is returned for insufficient funds, in addition to any applicable Late Fee. If, during the course of the *Term*, more than two Rent checks are returned for insufficient funds, Landlord shall have the right to demand that all future payments of Rent be made solely by cashier's check or money order. Tenant's covenant to pay Rent is and shall be independent of each and every other covenant in this *Lease*, and, subject to governing law, Tenant shall make no deduction nor claim any set-off from Rent.

2. **Security Deposit.** Tenant shall deposit with Landlord the *Security Deposit* as security for the performance of each and every covenant and agreement to be performed by Tenant under this *Lease*. To the extent permitted by law, Landlord shall have the right, but not the obligation, to use the *Security Deposit*, or any portion thereof, to cure any breach or default of Tenant under this *Lease* or to reasonably compensate Landlord for any property damage caused by Tenant, its guests or invitees, reasonable wear and tear excepted. Tenant may not apply any portion of the *Security Deposit* toward any Rent due under this *Lease*. Landlord shall notify Tenant within thirty (30) days after the application of the *Security Deposit*, or any portion thereof. Such notice shall state the basis for the application of the funds and, if related to repairs or replacements, shall include the estimated or actual cost of the same, attaching receipts for any and all payments. Tenant shall replenish the *Security Deposit* in full within ten (10) days of receipt of Landlord's notice of the application of *Security Deposit* funds, unless Landlord's notice is received after the expiration or termination of this *Lease*. Notwithstanding the foregoing, Tenant's liability for any breach or default under this *Lease* or for any property damage shall not be limited to the *Security Deposit*. Upon termination of this *Lease*, Tenant shall promptly notify Landlord of its new mailing address, and Landlord shall refund the *Security Deposit*, or any balance thereof, in accordance with governing law, but in no event later than forty-five (45) days, and may pay the entirety of any *Security Deposit* refund to any Tenant on this *Lease*. If the *Term* is longer than six (6) months, then Landlord shall pay interest to Tenant accruing from the *Start Date* at the rate of 0.01%, the rate set by the City Comptroller for rental agreements for 2025, and shall make such payment within thirty (30) days after the end of each 12-month rental period.

3. **Move-In Fee.** Tenant shall pay to Landlord's Agent or, if none, to Landlord, by check, money order, direct debit, or online payment, the *Move-In Fee* at the address specified herein.

4. **Possession.** Tenant shall be entitled to possession of the *Premises* at 8:00 AM on lease start date at the commencement of the *Term*. Landlord may deliver possession by tendering the keys to Tenant at the *Premises* or by making the keys available at the office of Landlord or Landlord's Agent, provided such office is in the reasonable vicinity of the *Premises*. If Landlord, through no fault of its own, cannot deliver possession of the *Premises* to Tenant at the commencement of the *Term*, this *Lease* shall remain in full force and effect with Rent abated *per diem* until such time as the *Premises* is available for Tenant's occupancy, the end date of the *Term* shall not change, and Landlord shall have no further liability. Subject to the foregoing, Tenant may, upon proper notice to Landlord, terminate the *Lease* and, upon termination, Landlord shall return all prepaid Rent and refund any *Security Deposit*, or Tenant may avail itself of any other remedy available under governing law. For so long as Tenant has possession of the *Premises*, Tenant shall have a license to use the *Common Areas*, although Tenant's license to use any *Common Area* amenities may be revoked by Landlord any time that Tenant is in default under this *Lease*. Tenant shall lose possession of the *Premises* at 6:00 PM on the lease end date.

5. **Tenant's Use of Premises.** Tenant shall use the *Premises* as a residence only for the individual(s) identified by Tenant in the rental application that Tenant submitted in connection with this *Lease* and any children born to or in the legal custody of Tenant during the *Term*. Tenant shall not engage in any type of commercial activity at the *Premises*. Tenant shall not use, lease, or license the *Premises* as a shared housing unit within the meaning of § 4-14-010 of the Municipal Code of Chicago or as a vacation rental within the meaning of § 4-13-100 of the Municipal Code of Chicago, and any such violation shall constitute a default. Tenant shall not permit any guests (other than minor children of Tenant) to lodge at the *Premises* longer than two weeks consecutively or thirty days cumulatively during the *Term*, without the express written consent of Landlord. Tenant shall comply with all federal, state, and local laws and regulations while occupying the *Premises* and shall not engage in any action, or allow any guests or invitees to engage in any action, that would be dangerous to life, limb, or property, cause a disturbance to other tenants or neighbors, damage the reputation of the *Premises* or the Landlord, or increase the premium cost or invalidate any policy of insurance covering the Building. Tenant shall not store on or around the *Premises*, or enter upon the *Premises* with, any item of an unusually dangerous, flammable, or explosive nature or that might unreasonably increase the risk of fire or explosion.

6. **Utilities.** Landlord shall provide all *Utilities Provided by Landlord*, the cost of which is included in the Rent. Tenant shall be responsible to pay the following utilities serving the premises: _____, and Tenant shall be responsible for establishing an account with the provider of each applicable utility and for paying for all usage incurred during the *Term* or during any period that Tenant has possession. Landlord shall not be liable for any utility outages by reason of any cause beyond Landlord's reasonable control, and Landlord shall have no obligation to install or provide, or consent to the installation or provision of, any utility not serving the *Premises* at the commencement of the *Term*. If Tenant fails to pay for any utility that is Tenant's responsibility and such failure is imminently likely to adversely affect Landlord's interests or create a danger to the *Premises*, Landlord may pay the utility directly and any amount so paid shall be added to the next installment of Rent.

7. **Heating Cost Disclosure.** _____ Landlord _____ Tenant shall be responsible for the cost of heating the *Premises*. The average monthly cost of utility service from the utility providing the primary source of heat for the *Premises* based on the energy consumption during the previous twelve months of continuous occupancy is approximately \$ _____.
_____ Tenant Acknowledgment

8. **Heat.** If heat is a Utility Provided by Landlord, Landlord shall maintain the temperature inside the *Premises* in accordance with the Chicago Heat Ordinance, Chicago Municipal Code § 13-196-410, at Landlord's sole cost and expense.

9. **Condition of Premises.** By accepting possession of the *Premises*, Tenant acknowledges that the *Premises* is in good condition and repair. Tenant agrees that all fixtures, plumbing, heating, electrical, appliances, and equipment are in good working order and condition.

_____ Tenant Acknowledgment

Landlord discloses the following code violations, code enforcement litigation and/or compliance board proceedings during the previous twelve months affecting the *Premises* or the *Common Areas*.

The case or identification number of the proceeding and/or a list of the code violations are: _____.

Landlord discloses that the City of Chicago or a utility provider intend to terminate utility service to the *Premises* or the *Common Areas*. The type of service to be terminated is _____, the intended date of termination is _____, and the termination will affect _____.

_____ Tenant Acknowledgment

10. [Intentionally Deleted]

11. Potential Flooding Disclosure.

The Landlord _____ [is] OR _____ [is not] aware that the rental property is located within a FEMA-designated Special Flood Hazard Area ("100-year floodplain"). Over the past 10 years, the property has experienced flooding _____ times. It is important to note that even if the property is not located in a Special Flood Hazard Area, it may still be at risk for flooding. FEMA provides a free online flood map searchable by address, which can help determine whether the property is situated in a flood hazard area.

The Landlord _____ [is] OR _____ [is not] aware that the rental property has experienced flooding at least once in the past 10 years. If flooding has occurred, the property has flooded _____ times during that period. However, even if the property has not experienced flooding in the past 10 years, there remains a potential risk of flooding.

Most standard tenant insurance policies do not cover losses or damages caused by flooding. Tenants are encouraged to review their existing insurance coverage to determine if it includes flood protection. If not, flood insurance may be available through FEMA's National Flood Insurance Program, which can cover personal property in the event of a flood. Additional resources about flood risks and flood insurance are available through the Illinois Department of Natural Resources (dnr.illinois.gov), FEMA (fema.gov), and the U.S. National public service website (ready.gov/flood).

This disclosure is provided in compliance with Section 25 of the Landlord and Tenant Act. If a landlord fails to meet the disclosure requirements outlined in Section 25, the tenant may seek remedies as specified under the law.

The tenant acknowledges receipt of this flood disclosure as a separate document prior to signing this lease agreement.

12. **Maintenance.** Landlord's obligation to maintain the fitness and habitability of the *Premises* shall be coextensive with the obligations imposed by CRLTO § 5-12-110.

13. **Tenant Maintenance.** With respect to the *Premises* and all appurtenances thereto, Tenant shall (i) keep the same in good, clean, safe, sanitary, and presentable condition, in good order and repair, and in compliance with Chicago municipal code, (ii) repair any damage caused by the misuse, waste, or neglect of Tenant or any of Tenant's guests or invitees, (iii) notify Landlord promptly of any damage, defect, or condition posing a threat to person or property or necessitating attention or repair, (iv) place all garbage in sealed and secured plastic bags and dispose of garbage and recyclables, in designated receptacles, (v) maintain a minimum temperature of 55 degrees, (vi) not use sinks or toilets to dispose of articles that plumbing pipes were not designed to accommodate, (vii) not suffer or commit any waste, or destroy, deface, damage, or impair any property owned by Landlord or third persons, nor allow guests or invitees to do so, and (viii) comply with Tenant's obligations under the Chicago Bed Bug Ordinance, Municipal Code of Chicago § 7-28-850.

14. **Alterations & Improvements.** Tenant shall not make any alterations, additions, or improvements to, nor paint any portion of, the *Premises*, nor install, remove, or replace any wallpaper, fixtures, equipment, or appliances, nor modify any landscaping, without the express written consent of Landlord. Tenant may not install or affix any equipment to the exterior surface of the *Building*, including awnings, air conditioning units, satellite dishes, coaxial cable, or television antennae, without the express written consent of Landlord. Landlord may condition any consent on, among other things, Tenant's agreement to pay all costs or employ contractors specifically approved by Landlord. All alterations, additions, or improvements shall become the property of Landlord, unless Landlord requests that they be removed or that the *Premises* be restored to its original condition at the end of the *Term*.

15. **Safety Devices.** Tenant agrees to test and maintain any smoke or burglar alarms or carbon monoxide detectors at the *Premises*, to replace any batteries, as needed, at Tenant's sole cost and expense, and to notify Landlord of any deficiencies in such safety devices that Tenant cannot correct. Landlord warrants that any such safety devices and batteries are in proper working order at the time Tenant takes possession, and Tenant releases Landlord from any and all liability, loss, cost, damage, or expense arising from relating to any failure, defect, or deficiency in any such safety device. Landlord has no obligation to install any safety device or system at the *Building*, except as required by governing law. If Tenant installs any alarm system at the building, tenant shall provide Landlord with instructions on disarming the system upon entry.

16. Locks & Keys. Tenant shall have the right to change the locks or keys to any door at the Premises or to change the combination to any digital lock at the Premises, provided, however, that Tenant shall provide Landlord with a copy of the new key(s) or the new combination(s) within 24 hours.

17. Access. Landlord and Landlord's Agents, upon 48 hours' written or verbal notice, shall have the right to enter the Premises between 8:30 AM and 6:30 PM ("*Daytime Hours*") for the purpose of inspecting or investigating actual or potential damage, performing required maintenance, alterations, or repairs, supplying necessary or agreed services, conducting inspections authorized or mandated by a governmental entity, or exhibiting the Premises to prospective purchasers or mortgagees. During the final sixty (60) days of the Term, Landlord and Landlord's Agents shall also have the right to enter the Premises during Daytime Hours and upon 48 hours' written or verbal notice, for the purpose of exhibiting the Premises to prospective tenants. In the event of apparent or actual emergency, or of practical necessity to make repairs elsewhere in the Building, Landlord or Landlord's Agents may enter the Premises at any time without notice, provided Landlord subsequently informs Tenant of such entry within two (2) days. In all instances, Landlord or Landlord's Agent shall knock and announce before entering. For purposes of this paragraph only, written or verbal notice may be communicated in any diligent, good faith manner reasonably calculated to reach Tenant. Nothing in this paragraph shall be construed to limit Landlord's or Tenant's rights, privileges, or remedies under governing law. In the event Tenant wrongfully precludes Landlord from access to the Premises, Landlord shall be entitled to liquidated damages in the amount of two months' Rent, in addition to any other remedies available at law or in equity.

18. Quiet Enjoyment. Landlord covenants and agrees that if Tenant pays Rent and faithfully observes and performs all of its obligations under this Lease, including any Rules and Regulations promulgated hereunder, Tenant may peaceably and quietly enjoy the Premises during the Term.

19. Pets. Tenant may not keep any pets or animals at the Property other than those identified on the front page of this Lease. No pet may be permitted in any Common Areas without a leash, and Tenant shall properly dispose of all pet waste in and around the Property. Landlord reserves the right to require Tenant to remove any pet that becomes dangerous to other tenants or neighbors or that repeatedly damages or causes disturbances in the Building or on the Property. Tenant shall be liable for injuries to any individual or damage to the Premises, Building, or Property caused by Tenant's pet(s). Service dogs assisting disabled persons shall not be considered pets.

20. Indemnification. To the extent permitted by law, Tenant shall defend, indemnify, and hold Landlord and Landlord's Agents harmless from and against any and all liability, loss, cost, or expense, including reasonable attorneys' fees, arising from or relating to any act or neglect of Tenant, Tenant's agents, contractors, guests, pets, or invitees, or any person in or about the Premises with Tenant's express or implied consent.

21. Insurance. Tenant is required to maintain a renter's insurance policy throughout the lease term that covers the full insurable value of Tenant's personal property located in the Premises or on the Property, as well as personal liability coverage for Tenant's actions. Tenant acknowledges that Landlord is not responsible for insuring Tenant's personal belongings or liable for any loss or damage to Tenant's property, except as required by applicable law. Upon Landlord's request, Tenant must provide evidence of an active renter's insurance policy.

22. Assignment & Subletting. Tenant shall not assign or sublease any interest in this Lease without the express written consent of Landlord, which consent shall not be unreasonably withheld, conditioned, or delayed. Any assignment or sublease without Landlord's consent shall constitute a material breach of this Lease. No sublease or assignment shall operate to release Tenant or any Guarantor from any obligation or liability under this Lease, and no consent to a particular assignment or sublease shall be construed as a consent to any other assignment or sublease.

23. Surrender Of Possession. Upon expiration or termination of this Lease, Tenant shall immediately vacate and surrender possession of the Premises in as good and clean an order and condition as the Premises was in at the beginning of the Term, reasonable wear and tear excepted, and Tenant shall immediately deliver all keys to Landlord or Landlord's Agent.

24. Holdover. If Tenant fails to surrender possession following the expiration of the Term, Landlord may (i) treat Tenant as a tenant at sufferance and recover liquidated damages in an amount equal to two hundred percent (200%) of the monthly Rent due during the final month of the Term for each day, or portion of a day, that Tenant holds over or (ii) treat Tenant's holdover as an offer to renew the Lease for a period of one year, provided, however, that Landlord notifies Tenant of its election within thirty (30) days after the expiration of the Term. If, within such thirty (30) day period, Landlord makes no election, a month-to-month tenancy shall be deemed created at the monthly Rent in effect as of the final month of the Term.

25. Tenant Default. Any failure to pay Rent, material non-compliance with this Lease, or violation of CRLTO §5-12-040 by Tenant shall constitute a default. If the default is curable, and, within the applicable period specified by CRLTO §5-12-130, Tenant fails to cure said default following receipt of proper notice from Landlord, Landlord may terminate the Lease, maintain an action for possession without terminating the Lease, and/or exercise any and all other rights, and seek any and all remedies, individually or collectively, available at law or in equity, and the assertion or pursuit of any particular right or remedy shall not preclude the assertion or pursuit of any other. Tenant's obligation to pay Rent during the Term or any holdover shall not be vitiated by the service of any notice or demand or the commencement of any legal proceeding by Landlord. Any legal proceeding instituted to enforce any right of Landlord under this Lease may be filed and prosecuted by and in the name of Landlord or Landlord's Agent.

26. Landlord Default. Any material non-compliance by Landlord with this Lease or with CRLTO §5-12-070 shall constitute a default. If, within the applicable grace period specified by CRLTO §5-12-110, Landlord fails to cure any default following receipt of proper notice from Tenant, or, in the event notice is not required, Tenant may exercise any and all rights and seek any and all remedies, individually or collectively, available at law or in equity, and the assertion or pursuit of any particular right or remedy shall not preclude the assertion or pursuit of any other.

27. Casualty. If, as a result of fire or casualty, the Premises is in material non-compliance with the Lease or CRLTO §5-12-070, the provisions of CRLTO §5-12-110(g) shall govern. In the event Tenant vacates the Premises without providing Landlord timely notice of intent to terminate the Lease under CRLTO §5-12-110(g)(1) or Tenant desires to continue the tenancy under CRLTO §5-12-110(g)(3), Rent shall abate until material compliance with the Lease or CRLTO §5-12-070 is restored.

28. Eminent Domain. If the whole or any substantial part of the Property, Building, or Premises is taken or condemned by any competent public entity for any purpose, then this Lease shall terminate and Rent shall be pro-rated as of the date of the condemnation or taking. Tenant shall not be entitled to receive any portion of any condemnation award.

29. Abandonment. Tenant shall not abandon the Premises. Abandonment shall be deemed to have occurred as provided by CRLTO §5-12-130(e) and shall vest Landlord with all rights available thereunder.

30. Extended Absence. In the event the Premises will remain unoccupied for more than twenty-one (21) consecutive days, Tenant shall notify Landlord at least seven (7) days in advance of such absence.

31. Liens. Tenant shall not suffer or permit any lien or claim for lien to be filed against the Property arising out of work performed, or alleged to have been performed, by, at the direction of, or on behalf of Tenant. If any such lien or claim for lien is filed, Tenant shall within ten days after receiving notice thereof (i) cause such lien or claim for lien to be released or (ii) deliver to Landlord a proper bond in the amount of 150% of the amount of the lien, issued by a surety satisfactory to Landlord, indemnifying, defending, and holding Landlord harmless from and against all liability, loss, cost, and expense resulting from such lien or claim for lien. If Tenant fails to take either of the foregoing actions, Landlord, without investigating the validity of such lien or claim for lien, may (i) pay or discharge the same and Tenant shall thereafter reimburse Landlord upon demand for the amount so paid or (ii) declare a default.

32. Subordination. This Lease, and Tenant's interest hereunder, shall be subordinate and inferior to any past, present, or future mortgages affecting the Premises, any advances made upon any such mortgages, and any renewals or extensions thereof.

33. Application. Any application submitted by Tenant in connection with this Lease is incorporated herein by reference. Tenant represents and warrants that all statements made in such application are true and complete. Tenant agrees that Landlord was induced to sign this Lease in reliance on all such statements, and Tenant further agrees that any breach of the foregoing representation and warranty shall constitute a default under this Lease.

34. Notice. Any legal notice or demand may be served by delivering it personally to the Tenant, by providing it to a person aged thirteen or older residing at or in possession of the property, by certified or registered mail with a return receipt requested, or by posting it on the door of the property if no authorized person under the Lease is in possession of the Premises. Additionally, unless a law or regulation specifically requires notice to be sent by mail, the Tenant agrees that notices related to tenancy or the property, including but not limited to late payment reminders, entry notifications, fines, and maintenance updates, may be delivered via email to the address provided by the Tenant on page 1 of this agreement. The Tenant agrees to notify the Landlord promptly and in writing of any changes to their email address or phone number. In the case of notices to Landlord, service shall be made upon Landlord's Agent, or, if none is identified, to Landlord. In the case of notices to Tenant, service by any method other than personal delivery shall be made at the Premises. Notice shall be deemed received at the time of personal delivery or on the date of signing for certified mail or overnight courier delivery. Landlord may change the name and/or address of its authorized agent through notice to Tenant in accordance with this Paragraph.

35. Recording. Tenant shall not record this Lease in any public office. Breach of this condition shall constitute a default.

36. Easement. Landlord retains an easement to display tasteful "for sale," "for rent," or similar signs in any Common Areas of the Premises or on the exterior of the Premises at any time within sixty (60) days prior to the expiration of this Lease.

37. Waiver. The failure of Landlord to exercise any right under this Lease shall not be construed as a waiver or relinquishment of such right, and Tenant may not rely upon Landlord's inaction at any time or from time to time. The express waiver of any right by Landlord shall not operate as a waiver of any other right.

38. Merger Clause. Tenant acknowledges and agrees that this Lease (and any attachments or riders expressly referenced herein) embodies the complete and entire understanding between the parties with respect to the leasing of the Premises and the obligations of Landlord, and Tenant is not relying upon any statement, promise, representation, or warranty not expressed herein, including any promise to alter or improve the Property, Building, or Premises. All understandings and agreements between Landlord and Tenant are merged into this Lease.

39. Severability. If any of the provisions of this Lease or the application thereof shall for any reason be held invalid, unlawful, or unenforceable, or to the extent that any governing law imposes any obligation on Landlord or Tenant that contravenes any provision of this Lease or prohibits the inclusion of any provision in this Lease, then this Lease shall be deemed amended to comply with such law, and the remainder of this Lease shall not be affected thereby. If an invalid provision of this Lease cannot be reformed, it shall be severed, and the remainder of this Lease shall be valid and enforceable to the fullest extent permitted by law.

40. Modification. No modification, waiver, or amendment of this Lease or any of its terms, conditions, or covenants shall be binding upon the parties unless made in writing and signed by the party sought to be bound.

41. Binding Effect. The covenants, conditions, and obligations contained herein shall be binding upon and inure to the benefit of the heirs, legal representatives, successors, and assigns of Landlord and Tenant, provided, however, that following the death of the last surviving Tenant, the heirs or legal representatives of said Tenant may terminate this Lease upon sixty (60) days' written notice.

42. Joint and Several Liability. All Tenants under this Lease shall be jointly and severally liable for all covenants, agreements, and obligations hereunder.

43. Construction. The headings of each paragraph in this Lease are for convenience only and shall not be used for interpretive purposes. Singular words, including “Landlord” and “Tenant,” shall be interpreted as plural where necessary or where context permits.

44. Governing Law. This Lease shall be governed by and construed in accordance with the laws of the State of Illinois, without regard for Illinois choice-of-law principles.

45. Definitions. The following capitalized terms used in this Lease shall have the following meanings:

“**Building**” shall mean the entire physical structure in which the Premises is located, including all fixtures, machinery, and equipment appurtenant thereto.

“**Common Areas**” constitute all portions of the Property except separately-demised premises intended for separate occupancy by tenants and any portions of the Property to which Landlord restricts public access, including, but not limited to, lounges, laundry rooms, indoor and outdoor recreational facilities, garages, vestibules, stairways, corridors, elevators, and passages used for ingress or egress to and from the Building and the Premises.

“**Condominium Association’s Fees**” shall mean the monetary sum(s) charged by the Building to the Tenant for move-in and/or move-out.

“**CRLTO**” shall mean the Chicago Residential Landlord and Tenant Ordinance (Title V, Chapter 12), as the same has heretofore been, or may hereafter be, amended.

“**Landlord**” shall mean the person(s) or entity(ies) identified as “Landlord(s)” on the front page of this Lease.

“**Landlord’s Agent**” shall mean the person or entity(ies) identified as “Landlord’s Agent” on the front page of this Lease. Landlord’s Agent is authorized to act for and on behalf of Landlord for the purpose of service of process and for the purpose of receiving notices and demands.

“**Lease**” shall mean this Chicago Apartment Lease between Landlord and Tenant.

“**Move-In Fee**” shall mean the nonrefundable, one-time monetary sum to be paid by Tenant to Landlord to compensate Landlord for the cost of transitioning the Premises to Tenant. The total amount of the Move-In Fee is stated on the front page of this Lease.

“**Move-Out Fee**” shall mean the nonrefundable, one-time monetary sum to be paid by the Tenant to the Landlord to compensate the Landlord for the cost of transitioning the Premises at the conclusion of the Lease Term.

“**Pet Fee**” shall mean the non-refundable, one-time sum to be paid by Tenant to Landlord to cover costs associated with housing pets on the Premises.

“**Premises**” means, in the case of a multi-unit Building, that separately demised portion of the Property designated for exclusive occupancy by the Tenant and includes all appurtenances therein, including fixtures, equipment, and appliances. In the case of a single-family dwelling, the “Premises” is coextensive with the Property.

“**Property**” shall mean the parcel or parcels of land owned by Landlord on which the Building is situated.

“**Rent**” shall mean any and all monetary sums required to be paid by Tenant to Landlord, including, but not limited to, the total amount stated on the front page of this Lease, applicable Late Fees, and returned check charges.

“**Security Deposit**” shall mean the funds required to be deposited by Tenant to secure its performance of all obligations and covenants under this Lease. The total amount of the Security Deposit is stated on the front page of this Lease.

“**Start Date**” shall mean the date so specified in the Lease Term box on the front page of this Lease.

“**Tenant**” shall mean the person(s) identified as “Tenant(s)” on the front page of this Lease.

“**Utilities Paid by Landlord**” shall mean the utility services identified on the front page of this Lease that are provided to the Premises at Landlord’s sole cost and expense.

RULES AND REGULATIONS

The following rules and regulations, and any others referenced in this Lease, are binding upon Tenant, and any failure by Tenant to observe these rules and regulations shall be deemed a material breach of this Lease. Landlord reserves the right to supplement, modify, or amend any such rules and regulations in the interest of maintaining the safety, security, and quality of the Property and the Premises, provided, however, that Landlord may not promulgate any new rules or regulations that materially alter any of the existing terms of this Lease.

Lockouts. Landlord shall not be obligated to provide access to the Premises if Tenant becomes locked out, but may provide such access at its sole and absolute discretion and may charge a reasonable fee for readmittance or replacement keys.

Common Areas. The Common Areas shall not be used for any purpose other than ingress and egress. Tenants may not obstruct the Common Areas nor use the Common Areas to keep or store any type of personal belongings.

Deliveries. Landlord retains the right to designate those areas of the Property through which deliveries of furniture, supplies, goods, and packages shall be made.

Garbage and Recycling. Tenant shall comply with all signs regarding the proper disposal of garbage and recycling.

Laundry. Tenant agrees to clean any lint filters and to keep the laundry area free of debris. Landlord shall not be liable for any personal injury or property damage arising from or relating to Tenant’s use of any laundry facilities made available under this Lease.

External Signage. No signs, flags, banners, posters, or other media may be hung from the outside of the building, nor may any lettering, artwork, or graphics be exhibited, inscribed, painted, or affixed on or to any window, window-sill, or other exterior surface of the building without the express written consent of Landlord.

Noise. Tenants may not make or generate an excessive amount of noise, nor engage in any loud or boisterous activity reasonably likely to disturb neighbors.

Porches and Balconies. Tenant may not allow more than three persons to congregate on any porch, terrace, outdoor stairway, or balcony at any time, nor may Tenant engage in or permit any activity on any porch, terrace, or balcony that could potentially pose a danger to life or limb. Tenant further agrees not to use any balcony, porch, or exterior improvement for the purpose of drying laundry or storing bicycles.

Cooking. Tenants may not engage in any type of cooking or barbecuing outside the kitchen and may not light any type of fire on any porch, terrace, or balcony.

Water Beds. Tenants may not bring any type of water bed or other furniture filled with liquid onto the Premises without the express written consent of Landlord.

Rules of Condominium Association. If the Premises is a condominium and Landlord has provided Tenant with the Condominium Association’s rules and regulations, Tenant and Tenant’s invitees and guests shall comply with such rules and regulations.

Smoking and Vaping. Smoking and Vaping are prohibited in the Common Areas and within fifteen feet of the entrances to the Building.

Recreational Cannabis Consumption. The consumption of recreational cannabis is not permitted in the Common Areas of the Building.

SIGNATURE PAGE FOLLOWS

FURTHER ACKNOWLEDGEMENTS BY

TENANT Tenant acknowledges receipt of the following documents:

Notice of Conditions Affecting Habitability	_____	(Tenant(s) Initials)
Chicago Residential Landlord Tenant Ordinance	_____	(Tenant(s) Initials)
Summary Security Deposit Receipt	_____	(Tenant(s) Initials)
Rate of Interest on Security Deposit	_____	(Tenant(s) Initials)
Radon Hazard Disclosure	_____	(Tenant(s) Initials)
Lead-Based Paint Disclosure & Pamphlet	_____	(Tenant(s) Initials)
Bed Bug Infestation Prevention Brochure	_____	(Tenant(s) Initials)
Foreclosure Disclosure	_____	(Tenant(s) Initials)
Recycling Brochure	_____	(Tenant(s) Initials)
Premises Inspection Checklist	_____	(Tenant(s) Initials)

In consideration of the mutual covenants and agreements set forth herein or in any rental application, Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, the Premises for the Term, pursuant to the terms and conditions contained in, or incorporated into, this Lease.

TENANT(s)

Signature _____

Name

Date _____

Signature

Name

Date _____

Signature

Name

Date _____

LANDLORD(s)

Signature _____

Name

Date _____

Signature

Name

Date _____

Signature _____

Name

Date

GUARANTY

In consideration of, and as inducement for, the execution and delivery of this Lease by Landlord, the undersigned guarantor (“Guarantor”) absolutely, unconditionally, and irrevocably guaranties to Landlord, its successors and assigns, the full and prompt payment of all Rent and the full and timely performance and observance of all covenants, terms, conditions, and obligations required of Tenant, its successors and assigns. This Guaranty shall be enforceable without the necessity of any demand being made of, or any lawsuit or proceeding being instituted against, Tenant, its successors or assigns, and without the necessity of any notice of the non-payment, non-performance, or non-observance of any covenant, term, condition, or obligation under the Lease. Any such notice that might otherwise be required is hereby waived by Guarantor. No release or discharge of Tenant in any receivership, bankruptcy, winding-up, or other proceeding shall affect, diminish, impair, invalidate, or terminate this Guaranty or otherwise serve as a defense to this Guaranty. This Guaranty shall not be affected by any subletting or assignment by Tenant. Guarantor represents and warrants that this Guaranty constitutes a legal, valid, and binding obligation of Guarantor, enforceable in accordance with its terms. If more than one Guarantor executes this Guaranty, all Guarantors shall be jointly and severally liable hereunder.

GUARANTOR

Signature _____

Name

Date**GUARANTOR**

Signature

Name

Date

For Informational Purposes Only

Tenant's Broker's Information:

Designated Agent: _____

Brokerage: _____

Address: _____

Agent Phone: _____

Email: _____

Landlord's Broker's Information:

Designated Agent: _____

Brokerage: _____

Address: _____

Agent Phone: _____

© 2025 Domu

Initials:

Notice of Conditions Affecting Habitability

1 ☐ All code violations have been resolved for the property within in the last year / twelve (12) months.

2 ☐ No code violations have been issued for the property within the last year / twelve (12) months.

3 The following code violations have been issued to this property within the past year / twelve (12) months include case
number of litigation or identification number of administrative action and listing of code violation s cited :

4 _____

5 _____

6 _____

7 _____

8 _____

9 _____

10 _____
11 Tenant Name (Print)

12 _____
13 Tenant Signature

Date



Chicago Rents Right

Good Tenants, Good Landlords, Great Neighborhoods!



Brandon Johnson
Mayor of Chicago

Approved by the City of Chicago: July 2020
Summary Revised: December 2023



Residential Landlord Tenant Ordinance Summary

At initial offering, this Summary of the ordinance must be attached to every written rental agreement and upon initial offering for renewal. The Summary must also be given to a tenant at initial offering of an oral agreement, whether the agreement is new or a renewal.

{Mun. Code Ch. 5-12-170}

IMPORTANT: IF YOU SEEK TO EXERCISE RIGHTS UNDER THE ORDINANCE, OBTAIN A COPY OF THE ENTIRE ORDINANCE TO DETERMINE APPROPRIATE REMEDIES AND PROCEDURES. CONSULTING AN ATTORNEY IS RECOMMENDED.

Any terms in a lease that conflicts with applicable portions of the RLTO are unenforceable.

IMPORTANT NOTICE—These provisions apply to *all* residential units, regardless of whether they are covered by the RLTO.

Under the 2020 revisions of the RLTO (“Fair Notice Ordinance”), Landlords must provide a tenant that is not in the eviction process:

- 30 days of notice to terminate a month-to-month tenancy, decline to renew your lease or raise your rent if you have lived in your apartment for less than six months.
- 60 days of notice for the same if you have lived in your apartment for more than six months but less than three years.
- 120 days of notice for the same if you have lived in your apartment for more than three years.

Lockouts are illegal under Ordinance

- It is illegal for a landlord to lock out a tenant. Examples include: changing, removing, or plugging locks; removing doors or windows of a rental unit; removing tenant’s personal property from a rental unit; cutting off heat, utility or water services; or doing anything else which that makes any part of the unit or tenant’s personal property inaccessible or uninhabitable for the purpose of forcing the tenant to move
 - The Police Department is responsible for enforcement of the RLTO’s prohibition against lockouts. (Police Special Order 93-12)
 - The landlord shall be fined \$200-\$500 for each day the lockout occurs or continues.
-

What rental units are not covered by the Ordinance? {MUN. CODE CH. 5-12-010 & 5-12-020}

- Units in owner occupied buildings with six or fewer units.
- Units in hotels, motels, rooming houses, unless rent is paid monthly and the unit is occupied for more than 32 continuous days.
- School dormitory rooms, hospitals, shelters, employee’s quarters, non-residential rental properties.
- Owner occupied co-ops and condominiums.
- Employee housing

IMPORTANT NOTICE- The following provisions apply only to rental units covered by the RLTO

Under the Fair Notice Ordinance, if you have been given an eviction notice for nonpayment

You now have the one-time right to remain in your apartment and end the eviction case against you if you: pay all your back rent owed and pay any court filing fees your landlord has paid in your eviction case. You are free to make these payments until a judge issues a formal eviction order against you.

What are tenants required to do?*



The tenant, the tenant's family, and invited guests must comply with all obligations imposed specifically upon tenants by provision of the Municipal Code, applicable to dwelling units, including section 7-28-850 {MUN. CODE CH. 5-12-040; 14X-1-103.3}:

- Buying and installing working batteries in smoke and carbon monoxide detectors within tenant's apartment.
- Regularly testing smoke alarms and carbon monoxide alarms and notifying the owner in writing of any deficiencies.
- Keeping the unit safe and clean.

The tenant must permit access to the rental unit to the landlord upon receiving two days' notice that the landlord intends to enter for the following purposes {Mun. Code Ch. 5-12-050}:

- Make repairs, supply services and perform necessary inspections

In cases of emergency, the tenant must allow access to the rental unit without receiving two days' notice.

***For a complete list, review the [RLTO Ordinance](#).**

Please note: Except in cases of emergencies, tenants should not change the locks on their units without first notifying their landlord. If the tenant does change the locks, they must provide the landlord with a key.

What are landlords required to do?*

- Give tenant written notice of the owner's or manager's name, address, and telephone number or for a person authorized to act on behalf of the owner for the purpose of service of process and for the purpose of receiving notices and demands. {Mun. Code Ch. 5-12-090}
- Within seven days of being served a foreclosure complaint, an owner or landlord of a premises that is the subject of the foreclosure complaint shall disclose, in writing, to all tenants of the premises that a foreclosure action has been filed. The owner or landlord shall also notify of a foreclosure suit, in writing, before a tenant signs a lease. {Mun. Code Ch. 5-12-095}
- To give new or renewing tenants notice of:
 1. Code citations issued by the City in the previous 12 months for the rental unit or common areas;
 2. Pending Housing Court or administrative hearing actions affecting the rental unit or common areas;
 3. During the entire occupancy, any notice of intent by a utility provider to shut off Water, electrical or gas service to the building. {Mun. Code Ch. 5-12-100}
- To maintain the property in compliance with all applicable provisions of the Municipal Code. {Mun. Code Ch. 5-12-070}

***For a complete list, review the [RLTO Ordinance](#).**

SECURITY DEPOSITS AND PREPAID RENT {MUN. CODE CH. 5-12-080 AND 5-12-081}*

- A landlord must give a tenant a receipt for a security deposit; however, if the security deposit is paid electronically, the landlord has the option to give an electronic receipt.
- A landlord must hold all security deposits in a federally insured interest-bearing account in a financial institution located in Illinois. Security deposits and interest thereon shall not be commingled with the assets of the landlord.
- The landlord must provide via a written rental agreement or in other writing within 14 days of receipt of the security deposit detailing which financial institution the security deposit will be deposited.
- A landlord must pay interest each year on security deposits and prepaid rent held more than six months by either cash or credit to be applied to rent due. The rate of interest a landlord must pay is set each year by the City Comptroller.
- Before expenses for damages can be deducted from the security deposit, the landlord must provide the tenant with an itemized statement of the damages within 30 days of the date the tenant vacates and an estimated or actual cost for repairing or replacing damaged items, attaching copies of the paid receipts for the repair or replacement.
- A landlord must return all security deposits and required interest, if any, minus unpaid rent and expenses for damages, within 45 days from the date the tenant vacates the unit.
- In the event of a fire, a landlord must return all security deposit and required interest, if any, minus unpaid rent and expenses for damages, within seven days from the date that the tenant provides notice of termination of the rental agreement. {Mun. Code Ch. 5-12-110(g)}



- Subject to correcting a deficient amount of interest paid to a tenant on a security deposit, if a landlord fails to comply with specified security deposit requirements the tenant shall be awarded damages in an amount equal to two times the security deposit plus interest.

***For more information regarding security deposits, especially in the event of property transfer, please review the [RLTO Ordinance](#).**

SUBLEASES {MUN. CODE CH. 5-12-120}

If a tenant moves prior to the end of the rental agreement, the landlord must make a good faith effort to find a new tenant at a fair rent. However, if the landlord is unsuccessful in re-renting the unit, the tenant remains liable for the rent under the rental agreement, as well as the landlord's cost of advertising. The landlord must accept a reasonable subtenant offered by the tenant without charging additional fees.

ATTORNEY'S FEES {MUN. CODE CH. 5-12-180}

Except in eviction actions, the prevailing plaintiff in any action arising from the application of this Ordinance shall be entitled to recover all court costs and reasonable attorney's fees.

What happens if there are problems during tenancy, and what are the available remedies?

TENANT REMEDIES {MUN. CODE CH. 5-12-110}

Minor Defects

If the landlord fails to maintain the property in compliance with the Code and the tenant or the tenant's family or guests are not responsible for the failure, the tenant may:

1. Request in writing that the landlord make repairs within 14 days, and if the landlord fails to do so the tenant may withhold an amount of rent that reasonably reflects the reduced value of the unit. Rent withholding begins from the 15th day until repairs are made; OR
2. Request in writing that the landlord make repairs within 14 days and if the landlord fails to do so the tenant may have the repairs made and deduct up to \$500 or 1/2 of the month's rent without exceeding one month's rent. Repairs must be done in compliance with the Code and receipts must be provided to the landlord; and also
3. File suit against the landlord for damages and injunctive relief.

Major Defects

If the landlord fails to maintain the property in compliance with the Code, and the failure renders the premises not reasonably fit and habitable, the tenant may request in writing that the landlord make repairs within 14 days. If repairs are not made, the tenant may immediately terminate the lease and the landlord shall return all prepaid rent, security and interest recoverable by the tenant. If the tenant does not move out in 30 days then the tenant's notice is considered withdrawn.

*Failure to Provide Essential Services**

If, contrary to the lease, an essential service is not provided (heat, running or hot water, electricity, gas, or plumbing) and this is NOT due to a utility provider's failure, or if the landlord fails to maintain the building in material compliance with the Code, and the tenant or tenant's family or guests are not responsible for such failure, after giving written notice, the tenant may do ONE of the following:

1. Get the essential service restored and deduct the cost from the rent after giving the landlord paid receipts; OR
2. File a lawsuit against the landlord and recover damages based on the reduced value of the dwelling unit; OR
3. Get substitute housing and be excused from paying rent for the period that the tenant cannot stay in the rental unit, OR
4. Request that the landlord correct the failure within 24 hours and if the landlord fails to do so, withhold from the monthly rent an amount that reasonably reflects the reduced value of its premises.

***For more information, review the [RLTO Ordinance](#).**



Fire or Casualty Damage

If a fire damages the unit to an extent that it is in material noncompliance with the Code and the tenant, tenant's family or guests are not responsible for the fire or accident, the tenant may:

1. Move out immediately and provide written notice to the landlord of the intention to terminate the rental agreement within 14 days after moving out.
2. If legal, the tenant may stay in the unit but if they cannot use a portion of the unit because of damage, the rent may be reduced to reflect the reduced value of the unit.
3. If the tenant stays, and the landlord fails to diligently carry work to repair the rental unit, the tenant may notify the landlord, in writing, within 14 days after the tenant becomes aware that the work is not being diligently carried out, of the tenant's intention to terminate the rental agreement and move out.

LANDLORD REMEDIES*

WHAT HAPPENS IF A TENANT PAYS RENT LATE?

- If the tenant fails to pay rent on time, the landlord may charge a late fee of \$10.00 per month on rents under \$500 plus 5% per month on that part of the rent that exceeds \$500.00 {MUN. CODE CH. 5-12-140 (H)}
- If the tenant fails to pay rent, the landlord, after giving five days written notice to the tenant, may terminate the rental agreement. However, the tenant may remain in the unit with a rental agreement in good standing if the tenant pays the full amount of back rent and landlord court filing fees before a judge issues an eviction order.
- If, however, the tenant uses this provision and later receives a second written notice of nonpayment, the tenant will have only five days to pay unpaid rent and will not have an opportunity to pay the back rent to ensure dismissal of the eviction action. {MUN. CODE CH. 5-12-130(a)}
 - If the landlord accepts the late rent, the landlord may not evict the tenant. {MUN. CODE CH. 5-12-130 (g)}
 - If the tenant fails to comply with the Code or the rental agreement, the landlord may give a written notice to the tenant of the specific acts or omissions that violated the code or rental agreement, and of the tenant's right to remedy the breach within 10 days. The landlord may terminate the rental agreement if tenant fails to correct the violation within the 10-day notice period. {MUN. CODE CH. 5-12-130 (b)}
 - If the tenant fails to comply with the Code or the rental agreement, the landlord may request in writing that the tenant comply as promptly as conditions permit in the case of emergency, or within 14 days. If the breach is not corrected in the specified period, the landlord may enter the dwelling unit and have the necessary work done. In this case, the tenant shall be responsible for all costs of repairs. {MUN. CODE CH. 5-12-130 (c)}

***For more information, review the [RLTO Ordinance](#).**

PROHIBITION ON RETALIATORY CONDUCT BY LANDLORD {MUN. CODE CH. 5-12-150}

A tenant has the right to complain or testify in good faith about their tenancy to governmental agencies or officials, police, media, community groups, tenant unions or the landlord. A tenant has the right to undertake any right or remedy provided by law without retaliation from the landlord. A landlord is prohibited from retaliating by terminating or threatening to terminate a tenancy, increasing rent, decreasing services, bringing, or threatening to bring an eviction action, or refusing to renew a lease agreement.

For more information

Visit the City of Chicago Department of Housing website at: chicago.gov/rlto. For a copy of the Ordinance, visit the Office of the City Clerk, Room 107, City Hall, 121 North LaSalle Street, Chicago, Illinois or view it at the Municipal Reference Library, Harold Washington Library, 5th Floor, 400 S. State Street, Chicago, Illinois.

A message about porch safety:

The porch or deck of this building should be designed for a live load of up to 100 lbs. per square foot and is safe only for its intended use. Protect your safety. Do not overload the porch or deck. If you have questions about porch or deck safety, call the City of Chicago non-emergency number, 3-1-1.

SECURITY DEPOSIT RECEIPT

LESSOR/OWNER: _____

LESSEE: _____

PROPERTY ADDRESS: _____

SECURITY DEPOSIT AMOUNT: _____

RECEIVED FROM: _____

NAME/ADDRESS OF FINANCIAL INSTITUTION WHERE FUNDS WILL BE HELD:

RECEIVED BY:

(Signature of Authorized Agent)

(Date)

(Printed Name)

Paid by:	<input type="checkbox"/> Cash	<input type="checkbox"/> Check	<input type="checkbox"/> Money Order	<input type="checkbox"/> Cashier's Check
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RESIDENTIAL LANDLORD AND TENANT ORDINANCE

Rate of Interest on Security Deposits

Municipal code chapters 5-12-080, 5-12-081 and 5-12-170

- A landlord must give a tenant a receipt for a security deposit that includes the owner's name, the date it was received and a description of the dwelling unit. The receipt must be signed by the person accepting the security deposit.
- A landlord must pay interest each year on security deposits (eff. 11-6-86) and prepaid rent (eff. 1-1-92) held more than six months.
- The rate of interest that a landlord must pay is set each year by the City Comptroller. (eff. 7-1-97)
- Before a landlord can deduct expenses for damages from the security deposit, the landlord must provide the tenant with an itemized statement of the damages within 30 days of the date the tenant vacates the dwelling unit.
- Within 45 days of the date the tenant vacates the dwelling unit, a landlord must return all security deposit and required interest, if any, minus unpaid rent and expenses for damages.
- In the event of fire, a landlord must return all security deposit and required interest, if any, minus unpaid rent and expenses for damages, within seven days from the date that the tenant provides notice of termination of the rental agreement. (eff. 1-1-92)

Under Chapter 5-12 of the Municipal Code of Chicago sections 5-12-081 and 5-12-082, the City Comptroller shall calculate and announce on the first business day of each year, the rate of interest to be paid on security deposits. As of Jan. 1, 2025, based on information from the City Comptroller's Office, the interest rate to be paid on security deposits is 0.01%.

The rate is based upon the average of the rates of interest of the following types of accounts at Chase Bank, which is the commercial bank having the most branches located in the City of Chicago: Savings Account 0.01 percent, insured Money Market 0.01 percent and Six-month Certificate of Deposit (based on a deposit of \$1,000) 0.01 percent.

Security Deposit Interest Rate January 1 - December 31, 2025: 0.01%

2015 to 2025: 0.01%	2008: 1.26%	2001: 3.10%
2014: 0.013%	2007: 1.68%	2000: 2.71%
2013: 0.023%	2006: 1.71%	1999: 2.63%
2012: 0.057%	2005: 1.01%	1997: 3.38%
2011: 0.073%	2004: 0.42%	Pre-July 1997: 5%
2010: 0.073%	2003: 0.52%	
2009: 0.12%	2002: 0.83%	

For a copy of the complete Residential Landlord and Tenant Ordinance, visit the Office of the City Clerk, Room 107, City Hall, 121 N. LaSalle St. For a copy of the Residential Landlord and Tenant Ordinance Summary, visit the Department of Housing, City Hall, Room 1006.



ORDENANZA DE RESIDENCIAS PARA DUEÑOS E INQUILINOS (ARRENDATARIOS) Tarifa de Interes en Depositos de Seguridad

Codigo Municipal, Capitulo 5-12-080, 5-12-081 y 5-12-170

- El dueño del edificio (propietario) debe darle a su inquilino (arrendatario) un recibo por Depósito de Seguridad que incluya el nombre de la persona, la fecha cuando fue recibido y la descripción de la unidad (casa) que esta rentando. El recibo debe ser firmado por la persona aceptando el depósito de seguridad.
- El dueño del edificio debe pagar interes cada año en el depósito de seguridad (eff. 11-6-86) y renta en la prepagada (eff. 1-1-92) retenida por más de seis meses.
- La tarifa de interés que el dueño del edificio debe pagar es fijada cada año por el Controlador de la Ciudad. (eff. 7-1-97).
- Antes que el dueño del edificio pueda deducir los gastos por daños del deposito de seguridad, el dueño del edificio deberá proporcionar a su inquilino (arrendatario) una declaración detallada de los articulos dañados, dentro de los 30 dias de la fecha que el inquilino (arrendatario) deje vacante la unidad que rentaba.
- Dentro de los 45 dias de la fecha que el inquilino (arrendatario) deje vacante la unidad o casa, el dueño del edificio deberá devolver todos los depósitos de seguridad y el interés requerido, si lo hay, menos la renta sin pagar y los gastos por los daños.
- En el evento de fuego, el dueño del edificio deberá devolver todos los depósitos de seguridad y el interés requerido, si lo hay, menos la renta sin pagar y los gastos por daños, dentro de los siete dias en que el inquilino (arrendatario) proporcionó notificación de terminación del acuerdo de renta. (eff. 1-1-92)

Bajo el Capitulo 5-1 2 del Codigo Municipal de Chicago, secciones 5-12-081 y 5-12-082, el controlador de la Ciudad debera calcular y anunciar con el primer día de negocios de cada año, la tarifa de interés con la que los depósitos de seguridad serán pagados. Empezando Enero 1, del 2025 basado en la información de la Oficina del Controlador (City Comptroller's Office), la tarifa de interés en depósitos de seguridad es de 0.01 por ciento. Esta tarifa esta basada en un promedio del interés de las cuentas de ahorros regulares de los siguientes tipos de cuentas de Chase Bank, el cual es el banco comercial que tiene mas sucursales localizadas en la Ciudad de Chicago: Libras de Ahorros 0.01 por ciento; Dinero Asegurado por la Bolsa 0.01 por ciento; y Certificado de Deposito por seis meses (basado en depósitos de \$1,000) 0.01 por ciento.

Tarifa de Interes Deposito de Seguridad Enero 1-Diciembre 31, 2025: 0.01%

2015 - 2025: 0.01%	2008: 1.26%	2001: 3.10%
2014: 0.013%	2007: 1.68%	2000: 2.71%
2013: 0.023%	2006: 1.71%	1999: 2.63%
2012: 0.057%	2005: 1.01%	1997: 3.38 %
2011: 0.073%	2004: 0.42%	Antes de Julio 1997:
2010: 0.073%	2003: 0.52%	5%
2009: 0.12%	2002: 0.83%	

Para una copia de la Ordenanza de Residencias para Dueños e Inquilinos, visite la oficina del City Clerk, Cuarto 107, 121 N. LaSalle St. Para una copia del resumen de la Ordenanza de Residencias para Dueños e Inquilinos, visite DOH, 121 N. LaSalle St., Cuarto 1006.

DISCLOSURE OF RADON HAZARD

Radon is a colorless, odorless, naturally-occurring radioactive gas that seeps out from the crust of the earth, often in dangerous quantities. It's a Class-A carcinogen and the second leading cause of lung cancer in America. Chicago is not known to be a risky area, although the federal government and the State of Illinois encourage all property owners to conduct radon testing. The Illinois Radon Disclosure Act, 420 ILCS 46/1, requires any landlord renting out a unit on the first or second story above ground level (but not on the third story or higher) to disclose to prospective tenants the existence of a known radon hazard. Because landlords are not required to conduct radon testing, disclosure is mandated only if a prior tenant provides the landlord, in writing, with the results of a test indicating the presence of a radon hazard or if the landlord conducts its own test and determines that a radon hazard exists. For more information, the Illinois Emergency Management Agency (IEMA) and the U.S. Environmental Protection Agency (USEPA) both publish ample online materials about the origins and health effects of radon, as well as options for radon testing and remediation.

PROPERTY ADDRESS: _____

DATE: _____

LANDLORD'S DISCLOSURES: *(Initial all that apply)*

- ☐ Elevated radon concentration (above EPA or IEMA recommended Radon Action Level) are known to be present within the dwelling.
- ☐ Landlord has provided tenant(s) with the most current records and reports pertaining to elevated radon concentrations within the dwelling.
- ☐ Landlord either has no knowledge of elevated radon concentrations in the dwelling or prior elevated radon concentrations have been mitigated or remediated.
- ☐ Landlord has no records or reports pertaining to elevated radon concentration within the dwelling.

ACKNOWLEDGMENT(S) OF RECEIPT:

Tenant

Tenant

Tenant

Tenant

Disclosure of Information on Lead-Based Paint and/or Lead-Based Paint Hazards

Lead Warning Statement

Every lessee of any interest in residential real property on which a residential dwelling was built prior to 1978 is notified that such property may present exposure to lead from lead-based paint that may place young children at risk of developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage, including learning disabilities, reduced intelligence quotient, behavioral problems, and impaired memory. Lead poisoning also poses a particular risk to pregnant women. The lessor of any residential real property is required to provide the tenant with any information on lead-based paint hazards from risk assessments or inspections in the landlord's possession and notify the tenant of any known lead-based paint hazards. A risk assessment or inspection for possible lead-based paint hazards is recommended prior to lease.

Landlord's Disclosure

a) Presence of lead-based paint and/or lead-based paint hazards (check (i) or (ii) below):

- (i) Known lead-based paint and/or lead-based paint hazards are present in the housing, as described here:

- (ii) Landlord has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.

b) Records and reports available to the landlord (check (i) or (ii) below):

- (i) Landlord has provided tenant with all available records and reports pertaining to lead-based paint and/or lead-based paint hazards in the housing. These documents are as follows:

- (ii) Landlord has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.

Tenant's Acknowledgement (initial)

(c) ____ Tenant has received copies of all information listed above.

(d) ____ Tenant has received the pamphlet **Protect Your Family from Lead in Your Home**.

Certification of Accuracy

The landlord certifies, to the best of its knowledge, that the information disclosed herein is true and accurate.

Landlord

Date

Landlord

Date



Protect Your Family From Lead in Your Home



United States
Environmental
Protection Agency



United States
Consumer Product
Safety Commission



United States
Department of Housing
and Urban Development

Are You Planning to Buy or Rent a Home Built Before 1978?

Did you know that many homes built before 1978 have **lead-based paint**? Lead from paint, chips, and dust can pose serious health hazards.

Read this entire brochure to learn:

- How lead gets into the body
- How lead affects health
- What you can do to protect your family
- Where to go for more information

Before renting or buying a pre-1978 home or apartment, federal law requires:

- Sellers must disclose known information on lead-based paint or lead-based paint hazards before selling a house.
- Real estate sales contracts must include a specific warning statement about lead-based paint. Buyers have up to 10 days to check for lead.
- Landlords must disclose known information on lead-based paint or lead-based paint hazards before leases take effect. Leases must include a specific warning statement about lead-based paint.

If undertaking renovations, repairs, or painting (RRP) projects in your pre-1978 home or apartment:

- Read EPA's pamphlet, *The Lead-Safe Certified Guide to Renovate Right*, to learn about the lead-safe work practices that contractors are required to follow when working in your home (see page 12).



Simple Steps to Protect Your Family from Lead Hazards

If you think your home has lead-based paint:

- Don't try to remove lead-based paint yourself.
- Always keep painted surfaces in good condition to minimize deterioration.
- Get your home checked for lead hazards. Find a certified inspector or risk assessor at [epa.gov/lead](https://www.epa.gov/lead).
- Talk to your landlord about fixing surfaces with peeling or chipping paint.
- Regularly clean floors, window sills, and other surfaces.
- Take precautions to avoid exposure to lead dust when remodeling.
- When renovating, repairing, or painting, hire only EPA- or state-approved Lead-Safe certified renovation firms.
- Before buying, renting, or renovating your home, have it checked for lead-based paint.
- Consult your health care provider about testing your children for lead. Your pediatrician can check for lead with a simple blood test.
- Wash children's hands, bottles, pacifiers, and toys often.
- Make sure children eat healthy, low-fat foods high in iron, calcium, and vitamin C.
- Remove shoes or wipe soil off shoes before entering your house.

Lead Gets into the Body in Many Ways

Adults and children can get lead into their bodies if they:

- Breathe in lead dust (especially during activities such as renovations, repairs, or painting that disturb painted surfaces).
- Swallow lead dust that has settled on food, food preparation surfaces, and other places.
- Eat paint chips or soil that contains lead.

Lead is especially dangerous to children under the age of 6.

- At this age, children's brains and nervous systems are more sensitive to the damaging effects of lead.
- Children's growing bodies absorb more lead.
- Babies and young children often put their hands and other objects in their mouths. These objects can have lead dust on them.



Women of childbearing age should know that lead is dangerous to a developing fetus.

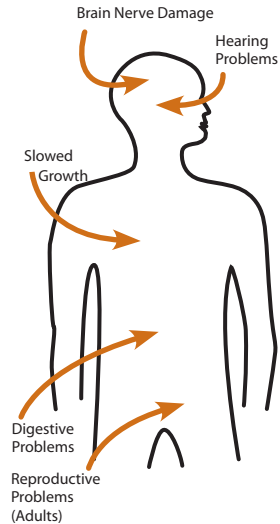
- Women with a high lead level in their system before or during pregnancy risk exposing the fetus to lead through the placenta during fetal development.

Health Effects of Lead

Lead affects the body in many ways. It is important to know that even exposure to low levels of lead can severely harm children.

In children, exposure to lead can cause:

- Nervous system and kidney damage
- Learning disabilities, attention-deficit disorder, and decreased intelligence
- Speech, language, and behavior problems
- Poor muscle coordination
- Decreased muscle and bone growth
- Hearing damage



While low-lead exposure is most common, exposure to high amounts of lead can have devastating effects on children, including seizures, unconsciousness, and in some cases, death.

Although children are especially susceptible to lead exposure, lead can be dangerous for adults, too.

In adults, exposure to lead can cause:

- Harm to a developing fetus
- Increased chance of high blood pressure during pregnancy
- Fertility problems (in men and women)
- High blood pressure
- Digestive problems
- Nerve disorders
- Memory and concentration problems
- Muscle and joint pain

Check Your Family for Lead

Get your children and home tested if you think your home has lead.

Children's blood lead levels tend to increase rapidly from 6 to 12 months of age, and tend to peak at 18 to 24 months of age.

Consult your doctor for advice on testing your children. A simple blood test can detect lead. Blood lead tests are usually recommended for:

- Children at ages 1 and 2
- Children or other family members who have been exposed to high levels of lead
- Children who should be tested under your state or local health screening plan

Your doctor can explain what the test results mean and if more testing will be needed.

Where Lead-Based Paint Is Found

In general, the older your home or childcare facility, the more likely it has lead-based paint.¹

Many homes, including private, federally-assisted, federally-owned housing, and childcare facilities built before 1978 have lead-based paint. In 1978, the federal government banned consumer uses of lead-containing paint.²

Learn how to determine if paint is lead-based paint on page 7.

Lead can be found:

- In homes and childcare facilities in the city, country, or suburbs,
- In private and public single-family homes and apartments,
- On surfaces inside and outside of the house, and
- In soil around a home. (Soil can pick up lead from exterior paint or other sources, such as past use of leaded gas in cars.)

Learn more about where lead is found at [epa.gov/lead](https://www.epa.gov/lead).

¹ “Lead-based paint” is currently defined by the federal government as paint with lead levels greater than or equal to 1.0 milligram per square centimeter (mg/cm²), or more than 0.5% by weight.

² “Lead-containing paint” is currently defined by the federal government as lead in new dried paint in excess of 90 parts per million (ppm) by weight.

Identifying Lead-Based Paint and Lead-Based Paint Hazards

Deteriorated lead-based paint (peeling, chipping, chalking, cracking, or damaged paint) is a hazard and needs immediate attention. **Lead-based paint** may also be a hazard when found on surfaces that children can chew or that get a lot of wear and tear, such as:

- On windows and window sills
- Doors and door frames
- Stairs, railings, banisters, and porches

Lead-based paint is usually not a hazard if it is in good condition and if it is not on an impact or friction surface like a window.

Lead dust can form when lead-based paint is scraped, sanded, or heated. Lead dust also forms when painted surfaces containing lead bump or rub together. Lead paint chips and dust can get on surfaces and objects that people touch. Settled lead dust can reenter the air when the home is vacuumed or swept, or when people walk through it. EPA currently defines the following levels of lead in dust as hazardous:

- 10 micrograms per square foot ($\mu\text{g}/\text{ft}^2$) and higher for floors, including carpeted floors
- 100 $\mu\text{g}/\text{ft}^2$ and higher for interior window sills

Lead in soil can be a hazard when children play in bare soil or when people bring soil into the house on their shoes. EPA currently defines the following levels of lead in soil as hazardous:

- 400 parts per million (ppm) and higher in play areas of bare soil
- 1,200 ppm (average) and higher in bare soil in the remainder of the yard

Remember, lead from paint chips—which you can see—and lead dust—which you may not be able to see—both can be hazards.

The only way to find out if paint, dust, or soil lead hazards exist is to test for them. The next page describes how to do this.

Checking Your Home for Lead

You can get your home tested for lead in several different ways:

- A lead-based paint **inspection** tells you if your home has lead-based paint and where it is located. It won't tell you whether your home currently has lead hazards. A trained and certified testing professional, called a lead-based paint inspector, will conduct a paint inspection using methods, such as:
 - Portable x-ray fluorescence (XRF) machine
 - Lab tests of paint samples
- A **risk assessment** tells you if your home currently has any lead hazards from lead in paint, dust, or soil. It also tells you what actions to take to address any hazards. A trained and certified testing professional, called a risk assessor, will:
 - Sample paint that is deteriorated on doors, windows, floors, stairs, and walls
 - Sample dust near painted surfaces and sample bare soil in the yard
 - Get lab tests of paint, dust, and soil samples
- A combination inspection and risk assessment tells you if your home has any lead-based paint and if your home has any lead hazards, and where both are located.



Be sure to read the report provided to you after your inspection or risk assessment is completed, and ask questions about anything you do not understand.

Checking Your Home for Lead, continued

In preparing for renovation, repair, or painting work in a pre-1978 home, Lead-Safe Certified renovators (see page 12) may:

- Take paint chip samples to determine if lead-based paint is present in the area planned for renovation and send them to an EPA-recognized lead lab for analysis. In housing receiving federal assistance, the person collecting these samples must be a certified lead-based paint inspector or risk assessor
- Use EPA-recognized tests kits to determine if lead-based paint is absent (but not in housing receiving federal assistance)
- Presume that lead-based paint is present and use lead-safe work practices

There are state and federal programs in place to ensure that testing is done safely, reliably, and effectively. Contact your state or local agency for more information, visit epa.gov/lead, or call **1-800-424-LEAD (5323)** for a list of contacts in your area.³

³ Hearing- or speech-challenged individuals may access this number through TTY by calling the Federal Relay Service at 1-800-877-8339.

What You Can Do Now to Protect Your Family

If you suspect that your house has lead-based paint hazards, you can take some immediate steps to reduce your family's risk:

- If you rent, notify your landlord of peeling or chipping paint.
- Keep painted surfaces clean and free of dust. Clean floors, window frames, window sills, and other surfaces weekly. Use a mop or sponge with warm water and a general all-purpose cleaner. (Remember: never mix ammonia and bleach products together because they can form a dangerous gas.)
- Carefully clean up paint chips immediately without creating dust.
- Thoroughly rinse sponges and mop heads often during cleaning of dirty or dusty areas, and again afterward.
- Wash your hands and your children's hands often, especially before they eat and before nap time and bed time.
- Keep play areas clean. Wash bottles, pacifiers, toys, and stuffed animals regularly.
- Keep children from chewing window sills or other painted surfaces, or eating soil.
- When renovating, repairing, or painting, hire only EPA- or state-approved Lead-Safe Certified renovation firms (see page 12).
- Clean or remove shoes before entering your home to avoid tracking in lead from soil.
- Make sure children eat nutritious, low-fat meals high in iron, and calcium, such as spinach and dairy products. Children with good diets absorb less lead.

Reducing Lead Hazards

Disturbing lead-based paint or removing lead improperly can increase the hazard to your family by spreading even more lead dust around the house.

- In addition to day-to-day cleaning and good nutrition, you can **temporarily** reduce lead-based paint hazards by taking actions, such as repairing damaged painted surfaces and planting grass to cover lead-contaminated soil. These actions are not permanent solutions and will need ongoing attention.
- You can minimize exposure to lead when renovating, repairing, or painting by hiring an EPA- or state-certified renovator who is trained in the use of lead-safe work practices. If you are a do-it-yourselfer, learn how to use lead-safe work practices in your home.
- To remove lead hazards permanently, you should hire a certified lead abatement contractor. Abatement (or permanent hazard elimination) methods include removing, sealing, or enclosing lead-based paint with special materials. Just painting over the hazard with regular paint is not permanent control.



Always use a certified contractor who is trained to address lead hazards safely.

- Hire a Lead-Safe Certified firm (see page 12) to perform renovation, repair, or painting (RRP) projects that disturb painted surfaces.
- To correct lead hazards permanently, hire a certified lead abatement contractor. This will ensure your contractor knows how to work safely and has the proper equipment to clean up thoroughly.

Certified contractors will employ qualified workers and follow strict safety rules as set by their state or by the federal government.

Reducing Lead Hazards, continued

If your home has had lead abatement work done or if the housing is receiving federal assistance, once the work is completed, dust cleanup activities must be conducted until clearance testing indicates that lead dust levels are below the following levels:

- 10 micrograms per square foot ($\mu\text{g}/\text{ft}^2$) for floors, including carpeted floors
- 100 $\mu\text{g}/\text{ft}^2$ for interior windows sills
- 400 $\mu\text{g}/\text{ft}^2$ for window troughs

Abatements are designed to permanently eliminate lead-based paint hazards. However, lead dust can be reintroduced into an abated area.

- Use a HEPA vacuum on all furniture and other items returned to the area, to reduce the potential for reintroducing lead dust.
- Regularly clean floors, window sills, troughs, and other hard surfaces with a damp cloth or sponge and a general all-purpose cleaner.

Please see page 9 for more information on steps you can take to protect your home after the abatement. For help in locating certified lead abatement professionals in your area, call your state or local agency (see pages 15 and 16), [epa.gov/lead](https://www.epa.gov/lead), or call 1-800-424-LEAD.

Renovating, Repairing or Painting a Home with Lead-Based Paint

If you hire a contractor to conduct renovation, repair, or painting (RRP) projects in your pre-1978 home or childcare facility (such as pre-school and kindergarten), your contractor must:

- Be a Lead-Safe Certified firm approved by EPA or an EPA-authorized state program
- Use qualified trained individuals (Lead-Safe Certified renovators) who follow specific lead-safe work practices to prevent lead contamination
- Provide a copy of EPA's lead hazard information document, *The Lead-Safe Certified Guide to Renovate Right*



RRP contractors working in pre-1978 homes and childcare facilities must follow lead-safe work practices that:

- **Contain the work area.** The area must be contained so that dust and debris do not escape from the work area. Warning signs must be put up, and plastic or other impermeable material and tape must be used.
- **Avoid renovation methods that generate large amounts of lead-contaminated dust.** Some methods generate so much lead-contaminated dust that their use is prohibited. They are:
 - Open-flame burning or torching
 - Sanding, grinding, planing, needle gunning, or blasting with power tools and equipment not equipped with a shroud and HEPA vacuum attachment
 - Using a heat gun at temperatures greater than 1100°F
- **Clean up thoroughly.** The work area should be cleaned up daily. When all the work is done, the area must be cleaned up using special cleaning methods.
- **Dispose of waste properly.** Collect and seal waste in a heavy duty bag or sheeting. When transported, ensure that waste is contained to prevent release of dust and debris.

To learn more about EPA's requirements for RRP projects, visit epa.gov/getleadsafe, or read *The Lead-Safe Certified Guide to Renovate Right*.

Other Sources of Lead

Lead in Drinking Water

The most common sources of lead in drinking water are lead pipes, faucets, and fixtures.

Lead pipes are more likely to be found in older cities and homes built before 1986.

You can't smell or taste lead in drinking water.

To find out for certain if you have lead in drinking water, have your water tested.

Remember older homes with a private well can also have plumbing materials that contain lead.

Important Steps You Can Take to Reduce Lead in Drinking Water

- Use only cold water for drinking, cooking and making baby formula. Remember, boiling water does not remove lead from water.
- Before drinking, flush your home's pipes by running the tap, taking a shower, doing laundry, or doing a load of dishes.
- Regularly clean your faucet's screen (also known as an aerator).
- If you use a filter certified to remove lead, don't forget to read the directions to learn when to change the cartridge. Using a filter after it has expired can make it less effective at removing lead.

Contact your water company to determine if the pipe that connects your home to the water main (called a service line) is made from lead. Your area's water company can also provide information about the lead levels in your system's drinking water.

For more information about lead in drinking water, please contact EPA's Safe Drinking Water Hotline at 1-800-426-4791. If you have other questions about lead poisoning prevention, call 1-800 424-LEAD.*

Call your local health department or water company to find out about testing your water, or visit [epa.gov/safewater](https://www.epa.gov/safewater) for EPA's lead in drinking water information. Some states or utilities offer programs to pay for water testing for residents. Contact your state or local water company to learn more.

* Hearing- or speech-challenged individuals may access this number through TTY by calling the Federal Relay Service at 1-800-877-8339.

Other Sources of Lead, continued

- **Lead smelters** or other industries that release lead into the air.
- **Your job.** If you work with lead, you could bring it home on your body or clothes. Shower and change clothes before coming home. Launder your work clothes separately from the rest of your family's clothes.
- **Hobbies** that use lead, such as making pottery or stained glass, or refinishing furniture. Call your local health department for information about hobbies that may use lead.
- Old **toys** and **furniture** may have been painted with lead-containing paint. Older toys and other children's products may have parts that contain lead.⁴
- Food and liquids cooked or stored in **lead crystal** or **lead-glazed pottery or porcelain** may contain lead.
- Folk remedies, such as "**greta**" and "**azarcon**," used to treat an upset stomach.

⁴ In 1978, the federal government banned toys, other children's products, and furniture with lead-containing paint. In 2008, the federal government banned lead in most children's products. The federal government currently bans lead in excess of 100 ppm by weight in most children's products.

For More Information

The National Lead Information Center

Learn how to protect children from lead poisoning and get other information about lead hazards on the Web at epa.gov/lead and hud.gov/lead, or call **1-800-424-LEAD (5323)**.

EPA's Safe Drinking Water Hotline

For information about lead in drinking water, call **1-800-426-4791**, or visit epa.gov/safewater for information about lead in drinking water.

Consumer Product Safety Commission (CPSC) Hotline

For information on lead in toys and other consumer products, or to report an unsafe consumer product or a product-related injury, call **1-800-638-2772**, or visit CPSC's website at cpsc.gov or saferproducts.gov.

State and Local Health and Environmental Agencies

Some states, tribes, and cities have their own rules related to lead-based paint. Check with your local agency to see which laws apply to you. Most agencies can also provide information on finding a lead abatement firm in your area, and on possible sources of financial aid for reducing lead hazards. Receive up-to-date address and phone information for your state or local contacts on the Web at epa.gov/lead, or contact the National Lead Information Center at **1-800-424-LEAD**.

Hearing- or speech-challenged individuals may access any of the phone numbers in this brochure through TTY by calling the toll-free Federal Relay Service at **1-800-877-8339**.

U. S. Environmental Protection Agency (EPA) Regional Offices

The mission of EPA is to protect human health and the environment. Your Regional EPA Office can provide further information regarding regulations and lead protection programs.

Region 1 (Connecticut, Massachusetts, Maine, New Hampshire, Rhode Island, Vermont)

Regional Lead Contact
U.S. EPA Region 1
5 Post Office Square, Suite 100, OES 05-4
Boston, MA 02109-3912
(888) 372-7341

Region 2 (New Jersey, New York, Puerto Rico, Virgin Islands)

Regional Lead Contact
U.S. EPA Region 2
2890 Woodbridge Avenue
Building 205, Mail Stop 225
Edison, NJ 08837-3679
(732) 906-6809

Region 3 (Delaware, Maryland, Pennsylvania, Virginia, DC, West Virginia)

Regional Lead Contact
U.S. EPA Region 3
1650 Arch Street
Philadelphia, PA 19103
(215) 814-2088

Region 4 (Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee)

Regional Lead Contact
U.S. EPA Region 4
AFC Tower, 12th Floor, Air, Pesticides & Toxics
61 Forsyth Street, SW
Atlanta, GA 30303
(404) 562-8998

Region 5 (Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin)

Regional Lead Contact
U.S. EPA Region 5 (LL-17J)
77 West Jackson Boulevard
Chicago, IL 60604-3666
(312) 353-3808

Region 6 (Arkansas, Louisiana, New Mexico, Oklahoma, Texas, and 66 Tribes)

Regional Lead Contact
U.S. EPA Region 6
1445 Ross Avenue, 12th Floor
Dallas, TX 75202-2733
(214) 665-2704

Region 7 (Iowa, Kansas, Missouri, Nebraska)

Regional Lead Contact
U.S. EPA Region 7
11201 Renner Blvd.
Lenexa, KS 66219
(800) 223-0425

Region 8 (Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming)

Regional Lead Contact
U.S. EPA Region 8
1595 Wynkoop St.
Denver, CO 80202
(303) 312-6966

Region 9 (Arizona, California, Hawaii, Nevada)

Regional Lead Contact
U.S. EPA Region 9 (CMD-4-2)
75 Hawthorne Street
San Francisco, CA 94105
(415) 947-4280

Region 10 (Alaska, Idaho, Oregon, Washington)

Regional Lead Contact
U.S. EPA Region 10 (20-C04)
Air and Toxics Enforcement Section
1200 Sixth Avenue, Suite 155
Seattle, WA 98101
(206) 553-1200

Consumer Product Safety Commission (CPSC)

The CPSC protects the public against unreasonable risk of injury from consumer products through education, safety standards activities, and enforcement. Contact CPSC for further information regarding consumer product safety and regulations.

CPSC

4330 East West Highway
Bethesda, MD 20814-4421
1-800-638-2772
cpsc.gov or saferproducts.gov

U. S. Department of Housing and Urban Development (HUD)

HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. Contact to Office of Lead Hazard Control and Healthy Homes for further information regarding the Lead Safe Housing Rule, which protects families in pre-1978 assisted housing, and for the lead hazard control and research grant programs.

HUD

451 Seventh Street, SW, Room 8236
Washington, DC 20410-3000
(202) 402-7698
hud.gov/lead

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IMPORTANT!

Lead From Paint, Dust, and Soil in and Around Your Home Can Be Dangerous if Not Managed Properly

- Children under 6 years old are most at risk for lead poisoning in your home.
- Lead exposure can harm young children and babies even before they are born.
- Homes, schools, and child care facilities built before 1978 are likely to contain lead-based paint.
- Even children who seem healthy may have dangerous levels of lead in their bodies.
- Disturbing surfaces with lead-based paint or removing lead-based paint improperly can increase the danger to your family.
- People can get lead into their bodies by breathing or swallowing lead dust, or by eating soil or paint chips containing lead.
- People have many options for reducing lead hazards. Generally, lead-based paint that is in good condition is not a hazard (see page 10).

Preventing **BEDBUG** Infestations in Apartments



**HEALTHY
CHICAGO**

CHICAGO DEPARTMENT OF PUBLIC HEALTH

Bed bugs can be found in homes, apartments, hotels, schools, dormitories, shelters, offices and other places. This brochure provides information on bed bugs and what you should do if you have or suspect you have a bed bug infestation in your apartment. It also describes your rights and responsibilities as a tenant.

Why is this brochure being provided to me?

In 2013, the City of Chicago passed an ordinance to help address the growing problem of bed bugs. This ordinance provides that landlords and tenants share the responsibility in preventing and controlling bed bug infestations. Further, the ordinance requires that landlords provide an informational brochure on bed bugs to tenants. This informational brochure, developed by the Chicago Department of Public Health, is intended to meet this requirement.



**Adult bed bug-actual size.*

What are bed bugs?

Bed bugs are small, flat, wingless insects. They feed on blood and can be a nuisance for individuals. They are named for their tendency to live on mattresses or other parts of a bed.

What do bed bugs look like?

Adult bed bugs are roughly the size, shape and color of an apple seed: 1/4 of an inch in length and light or reddish-brown in color. Immature forms of bed bugs are smaller and lighter in color. Eggs are tiny and white. You should be able to see the adult form with your naked eye, but may need a magnifying glass to see the immature forms or eggs. Please refer to the website listed at the end of this brochure for pictures of bed bugs.

Where do bed bugs live?

Bed bugs can be found anywhere people sleep, sit or lay down. They can be found on mattresses and box springs, especially near the piping, seams and tags, and in cracks and crevices of head boards and bed frames. They can also be found in other furniture, especially in the seams and zippers of chairs and couches, in the folds of curtains, in drawer joints, in electrical outlets, behind picture frames and in other tight spaces.

How can bed bugs get into an apartment?

Bed bugs can get into an apartment by hitching a ride on mattresses or other bedding, furniture, clothing and baggage. Once in an apartment, they can crawl from one room to another, or get into an adjacent apartment by crawling through small cracks or holes in walls or ceilings or under doors. Because bed bugs do not have wings, they cannot fly into or around your apartment.



What can I do to prevent bed bugs from getting into my apartment?

Bed bugs can be found most anywhere, so ALWAYS be aware of your surroundings. Always check furniture and bedding, especially those bought secondhand, for signs of bed bugs before you buy them. NEVER bring items that someone else has disposed of into your apartment, as these items may be infested with bed bugs. When returning home from travel within or from outside the U.S., ALWAYS inspect your luggage carefully for signs of bed bugs before you bring the luggage into your apartment.

What else can I do to prevent a bed bug infestation?

Reduce clutter, especially in bedrooms. Store unused items in sealed containers or plastic bags. Wash and dry bedding often. Check beds and furniture for signs of bed bugs. Purchase mattress and box spring covers.

Do bed bugs transmit disease?

No, bed bugs are not known to transmit disease.

Are there other health concerns related to bed bugs?

Yes. Their bites, like those of other insects, may cause an allergic reaction with swelling, redness and itching. Their presence may cause people to be anxious and lose sleep.

How do I know if I have a bed bug infestation in my apartment?

Though bites may be an indicator of a bed bug infestation, they are generally a poor one as not all people will react to bed bug bites or the bites may be due to other reasons. The best indication of an infestation is to look for physical signs of bed bugs such as live or dead bed bugs, eggs or eggshells or tiny dark spots or reddish stains on mattresses or other places where bed bugs live.



What should I do if I suspect there are bed bugs in my apartment?

Under this ordinance, tenants **MUST** call their landlord immediately then follow-up in writing. Tenants **SHOULD NOT** try to get rid of the bed bugs by applying chemicals, “bug bombs” or pesticides as these do not work and could make you, your family or neighbors sick. Once a tenant has notified the landlord, wait for additional instructions from the landlord and pest management professional. Prompt notification and treatment will help prevent the further spread of bed bugs.

Should I dispose of bedding, clothing or other materials that may be infested?

Disposing of these items is probably not necessary unless directed by a pest management professional. If there are items that do need to be disposed of, do so carefully by sealing them in plastic bags so as to not spread bed bugs further. The ordinance prohibits the recycling of any bed bug infested materials and requires that any bed bug infested materials be totally enclosed in a plastic bag and labeled as being infested with bed bugs when disposed.




What should I do with any linens or clothes that may be infested?

- Wash all linen and other infested materials (including clothing) in hot water, then after drying the clothes, keep them in the dryer and dry for an additional 20 minutes on the highest setting.
- Put un-washable or “dry clean only” materials in the dryer on the highest setting for at least 20 minutes.
- If you have to launder in a common area of the building or at a laundromat, make sure all items are enclosed in a bag before leaving your apartment to prevent the further spread of bed bugs.
- Once all these materials are laundered and dried, seal them in clean bags so bed bugs can’t re-infest them.

What are my responsibilities as a tenant under this ordinance?

Tenants have two main responsibilities under this ordinance:

- 1) Notify your landlord within 5 days of suspecting a bed bug infestation;
- 2) Cooperate with the landlord by adhering to the following:

- 
- Don't interfere with an inspection or with a treatment.
 - Grant access to your apartment for an inspection or a treatment.
 - Make the necessary preparations, as instructed by your landlord or a pest management professional, prior to an inspection or a treatment.
 - Dispose of any items that a pest management professional has determined can not be treated or cleaned.
 - Enclose in a plastic bag any personal property that will be moved through any common area of the building, or stored in any other location.

Are there any exemptions to these tenant responsibilities?

Yes. The ordinance exempts tenants who live in an assisted living or shared housing establishment, or similar living arrangement, where the establishment is required to provide the tenant assistance with activities of daily living or mandatory services. In such cases, the landlord is responsible for making the necessary preparations and removing or disposing of any personal property.


What penalties can a tenant face for not complying with these requirements?

The ordinance allows the city to issue fines to tenants for not complying with these requirements. Fines can go as high as \$2,000 for a third offense. Landlords can not fine tenants.

What are my rights as a tenant under this ordinance?

Landlords can't retaliate against a tenant if the tenant:

- Complains of a bed bug infestation to a governmental agency elected representative or public official charged with responsibility for enforcement of a building, housing, health or similar code.
- Complains of a bed bug infestation to a community organization or to the news-media.
- Seeks the assistance of a community organization or the news-media to remedy a bed bug infestation.
- Asks the landlord to provide pest control measures.
- Testifies in court concerning any bed bug infestation.



What are my landlord's responsibilities under this ordinance?

Landlords have three main responsibilities under this ordinance:

- 1) Educate tenants about bed bugs by providing this brochure when tenants sign a new or renew an existing lease or other rental agreement;
- 2) Notify tenants prior to any inspection or treatment of their apartment for bed bugs and provide instructions for preparing the apartment.
- 3) Get rid of the bed bug infestation by providing pest control services by a pest management professional and paying for this service.



How much time does a landlord have to provide a pest management professional?

The ordinance allows landlords up to 10 days to have a pest management professional come to inspect your apartment.

Does the ordinance require any specific type of inspection or treatment?

If bed bugs are in an apartment, there is a chance they may be found in additional apartments in that same building, especially those closest to the apartment with the bed bugs. As a result, the apartments on either side and directly above and below the apartment with the bed bugs need to be inspected and if necessary, treated. Treatment will only occur if bed bugs are found.

Do these requirements apply to condominiums or cooperative building:

Yes, but only to units that are being rented.

What penalties can a landlord face for not complying with these requirements?

The ordinance allows the city to issue fines to landlords for not complying with these requirements. Fines can go as high as \$2,000 for a third offense.

What should I do if my landlord is not responsive?

If you suspect there are bed bugs in your apartment, call your landlord immediately and follow-up in writing. Give your landlord up to 10 days to have a pest management professional come to inspect your apartment. If your landlord is not responsive, call 311 and file a complaint.



Additional information, including a copy of the ordinance, can be found at:

www.cityofchicago.org/health

Follow us on Twitter & Facebook



@ChiPublicHealth



/ChicagoPublicHealth



**HEALTHY
CHICAGO**

CHICAGO DEPARTMENT OF PUBLIC HEALTH



FORECLOSURE DISCLOSURE

Chicago Residential Tenant and Landlord Ordinance

1 The rental property located at:
2 _____
3 Is currently subject to litigation seeking foreclosure of the mortgage secured by the property.
4 A record of providing this notice will be saved within the Tenant's file.
5 Date notice sent: _____, 20____
6 _____
7 Tenant Name (Print)
8 _____
9 Tenant Signature _____ Date _____

Case Name: _____

Case Number: _____

Venue: _____

This is not a notice to vacate the premises. This notice does not mean that ownership of the building has changed. All tenants are still responsible for payment of rent and other obligations under the rental agreement. The owner or housing provider is still responsible for its obligations under the rental agreement. The owner or landlord is still responsible for its obligations under the rental agreement. You shall receive additional notice if there is change in owner.

RECYCLING INFORMATION FOR TENANTS

The Chicago Recycling Ordinance requires landlords to educate tenants about the city's single-source recycling program.

Recyclables should be deposited loose (not bagged) into the blue cart. You do not need to separate different types of recyclables.

Recycle:

- **Aluminum and Steel Cans.** Empty and rinse.
- **Food and Beverage Cartons.** Empty and replace cap.
- **Bottles and Jars.** Empty and Rinse.
- **Mixed Paper, Mail, Newspaper, Magazines.**
- **Flattened, Clean Cardboard.**
- **Plastic Bottles Containers (Kitchen, Laundry, Bath).** Empty and Replace Cap.

Do not recycle:

- Plastic Bags.
- Food or Liquid (empty all containers).
- Tanks.
- Tangles (no hoses, wires, chains, or electronics).
- Garbage.
- Recyclables should not be in bags.

Here's what you need to know about recycling while living at the Premises:

1. **Where?** Containers are located

2. **When?** Recycling pick-ups occur

_____.

3. **Who?** ☐ The Dept. of Streets and Sanitation

☐ The private hauler servicing the Building is _____.

4. **Need help?** Please call _____.

PREMISES INSPECTION

MOVE-IN / MOVE-OUT

Address:	
Move-In Date:	Move-Out Date:
Inspected By (for Landlord):	Inspected By (for Tenant):
Date Of Inspection:	Date Of Inspection:

	MOVE-IN		Comments	MOVE-OUT		Comments
	OK	NO		OK	NO	
Entry Way	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Bedroom 1	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Bedroom 2	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Bedroom 3	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Closets	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Bathrooms	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Living Areas	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Kitchen	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Dishwasher	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Disposal	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Refrigerator	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Microwave	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Stovetop	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Oven	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Doors	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Locks	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Screens	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Fireplace	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Patio	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Balcony	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Lights	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Walls	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Floors	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Ceilings	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Windows	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Window Coverings	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Drapes/Blinds	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Carpeting	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Yard	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Storage Area	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

NOTES:

Tenant(s):

Landlord:

